

<b>Date:</b> Wednesday, July 26, 2023	<b>Start/End Time:</b> In-person: 11:00 am – 2:00 pm PT Virtual: 11:00 am – 12:30 pm PT
<b>Location:</b> <b>In-person:</b> Emerald Conference Room at Human Services Department 3725 Westwind Blvd, Santa Rosa, CA 95403 <b>Virtual:</b> <a href="#">Access Zoom</a>	<b>Facilitator Organization:</b> Population Health Innovation Lab, Public Health Institute
<b>Total Number of Attendees: 72</b>	

**Meeting Objectives:**

- Build relationships and increase awareness of partners in the Southwest CPI Collaborative Region.
- Learn about Partnership Healthplan’s improvements and resources.
- Understand the differences between Information Sharing Policies and Systems, including: EHRs, HIEs, CIEs, DxF and how they support Enhanced Care Management (ECM) and Community Supports service delivery.
- Converse with local leaders to improve understanding of data exchange systems and creative solutions.
- Actively work on data exchange and coordinated care efforts to enhance your organization’s strategic planning.
- Help shape the future activities and direction of the Southwest CPI collaborative.

**High Level Agenda**

No.	Topic	Key Questions
1.	<b>Welcome and Introductions</b>	
2.	<b>Partnership Healthplan of California Updates</b>	<ul style="list-style-type: none"> <li>• What is PHC currently working on?               <ul style="list-style-type: none"> <li>○ Billing/Authorization Provider Tools</li> <li>○ Collective Medical/Point Click Care</li> <li>○ DHCS Policy Guides</li> </ul> </li> </ul>
3.	<b>Overview of Information Sharing Policies and Systems: EHRs, HIEs, CIEs, DxF</b>	<ul style="list-style-type: none"> <li>• What are the complimentary components and differences between these data policies and systems?</li> <li>• How may each of these support delivering ECM or Community Supports services?</li> </ul>
4.	<b>An Interactive Conversation with local leaders</b>	<p>Your questions are welcome! Topics may include....</p> <ul style="list-style-type: none"> <li>• Which HIEs and CIEs are operating in my area? How do I sign on?</li> <li>• Which creative ECM and Community Supports implementation solutions are working for which types of organizations?</li> <li>• How can my organization effectively connect with other organizations in a coordinated care effort?</li> <li>• How should my organization plan for sustainable operations?</li> </ul>
5.	<b>Next Steps &amp; Upcoming events</b>	
6.	<b>Virtual program: Evaluation and Close</b>	<i>Note: Our virtual program will end at 12:30pm. Participants may stay on until 1:00pm to ask questions and request TA or additional resources. All participants will be sent slides and materials.</i>

No.	Topic	Key Questions
7.	<b>In-person:</b> <b>Action Based Working Sessions</b> <ul style="list-style-type: none"> <li>• Data sharing policies</li> <li>• Information exchange opportunities</li> <li>• Systems coordination</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion to explore how our CPI Collaborative organizations can share best practices</li> </ul>
8.	<b>In-person program:</b> <b>Evaluation and Close</b>	

## Notes/Meeting Summary

### Key Takeaways & Discussion Themes by Agenda Topic

Topic	Discussion Themes/Key Takeaways	Actions Taken/Next Steps	Best Practices/Lessons Learned
Welcome and Introductions	<b>Check-in:</b> Do you have any “wins” you’d like to share? <ul style="list-style-type: none"> <li>○ One organization enrolled their first ECM member!</li> <li>○ One CPI Participant shared their anticipation for developing partnerships with more clinics and healthcare providers for improved coordinated care efforts.</li> </ul>	Follow-up with Adult Day Care Napa to learn about their progress on the Readiness Roadmap. <ul style="list-style-type: none"> <li>○ Share process with the Collaboratives.</li> </ul>	There is a general uptake in ECM and CS engagement among consumers and providers.
Partnership Healthplan of California Updates	<b>Provider Billing</b> <ul style="list-style-type: none"> <li>○ PHC has conducted a 4th Quarter analysis of providers with enrolled members and determined that only 10 providers in the PHC region have submitted claims (October 2022-December 2022).</li> </ul> <b>Billing/Authorization Provider Tools</b> <ul style="list-style-type: none"> <li>○ PHC is finalizing ECM/CS billing and authorization provider tools. Updates expected in August.</li> </ul> <b>Point Click Care (fka Collective Medical)</b> <ul style="list-style-type: none"> <li>○ PHC is working to enhance the platform to allow every ECM provider access to see</li> </ul>	Question: Will it be posted in PHC’s website who are ECM and CS providers? <ul style="list-style-type: none"> <li>○ Yes—it is on the website. You can find it by filtering the directory by ECM and CS.</li> <li>○ <a href="http://www.partnershiphp.org/Community/Pages/Enhanced-Care-Management.aspx">http://www.partnershiphp.org/Community/Pages/Enhanced-Care-Management.aspx</a></li> </ul> Identify the barriers ECM providers are facing when submitting claims. <ul style="list-style-type: none"> <li>○ Request follow-up from Vicky regarding the lack of received claims.</li> </ul> Coordinate with PHC to facilitate the distribution of ECM/CS authorization provider tools.	Closing feedback loops between PHC and CPI Participants helps PHIL to maintain trust with stakeholders.

	<p>all potential PHC ECM members in the portal</p> <p><b>DHCS Policy Guides</b></p> <ul style="list-style-type: none"> <li>More information and communications to providers, CPI, webpage, email blast, policies forthcoming.</li> </ul> <p><b>PHC Roundtables</b></p> <ul style="list-style-type: none"> <li><a href="#">ECM</a> next 7/20 12-1 and 8/17 9-10</li> <li><a href="#">CS</a> next 7/27 and 9/21 9-10</li> </ul> <p><b>Resources</b></p> <p>See “Shared Collaborative Resources” section below.</p>		
<p>Overview of Information Sharing Policies and Systems</p>	<p><b>Introduction and overview of the glossary.</b> Sections of the glossary include:</p> <ul style="list-style-type: none"> <li>Definitions Related to Population Health Management and CalAIM</li> <li>Definitions Related to Provision of Services</li> <li>Definitions Related to Data Systems and Sharing</li> </ul>	<p>Publish glossary to the PHIL website.</p>	<p>The glossary is a helpful tool to bring a diverse stakeholder group towards a universal understanding of community health systems terminology.</p>
<p>An Interactive Conversation with local leaders</p>	<p><b>Hear from local leaders to understand Structures and Systems’ Landscapes:</b></p> <ul style="list-style-type: none"> <li>Data sharing policies</li> <li>Information exchange opportunities</li> <li>Systems coordination</li> </ul> <p><b>Panelists:</b></p> <ul style="list-style-type: none"> <li>Cynthia King, <i>Community Action Partnership</i></li> <li>Saskia Garcia, <i>Sonoma Connect</i></li> <li>Adriana Arrizon, <i>Health Action Together</i></li> <li>Stefani Hartsfield, <i>Consultant for PHIL</i></li> </ul>	<p>There are several state and federal efforts to connect public and private efforts.</p> <ul style="list-style-type: none"> <li>PHIL can support CPI Participants by continuing to share updates from DHCS.</li> </ul> <p>Arrizon framed data sharing and community information exchanges through an in an anti-racist lens. She encouraged modeling anti-racist and equitable qualities when endorsing new concepts, such as CalAIM.</p> <ul style="list-style-type: none"> <li>PHIL will review existing program structure to identify areas for improvement when working with diverse counties and populations.</li> </ul> <p>Stakeholder convenings for ECM and CS are often too broad in scope. Participants agreed that hosting more specific conversations by topic (ie. Populations of focus or cost-effectiveness) with complimentary Subject Matter Experts (SMEs) would allow for more productive meetings.</p>	<p>Kno’Qoti Native Wellness, Inc Executive Director raised awareness of biases that providers bring in service delivery that are Euro-centric.</p> <ul style="list-style-type: none"> <li>PHILs value of humility encourages us to reflect on our role in a system that has historically oppressed indigenous people. PHIL will connect with Kno’Qoti Native Wellness to understand how we can best support their work in</li> </ul>

		<ul style="list-style-type: none"> <li>PHIL will ensure specificity in CPI convening type to optimize stakeholder engagement and productivity.</li> </ul> <p>Provide CPI Collaboratives resources to learn more about CIEs and HIEs in their region.</p>	the community.
Next Steps & Upcoming events	<p><b>Readiness Roadmap Poll:</b> An implementation progress check-in was shared to learn where people are at on the Readiness Roadmap.</p> <p><b>DHCS Third Party Administrator (TPA) Updates:</b></p> <ul style="list-style-type: none"> <li>Policy guide updates</li> <li>CDII's DxF application announcement</li> <li>CPI Initiative reports</li> </ul> <p><b>Next Steps &amp; Upcoming Events:</b> The August CPI regional meeting is virtual.</p>	<p>Readiness Roadmap Poll: See Appendix A for the poll results</p> <ul style="list-style-type: none"> <li>PHIL will reach out directly to the organizations who are showing great progress and showing slow process to learn more about their implementation successes and challenges.</li> </ul>	<p>Over ten unique organizations participated in the July convening for the first time.</p> <p>No organizations who responded virtually showed new progress along the Readiness Roadmap.</p>
<p>In-person: Action Based Working Sessions</p> <ul style="list-style-type: none"> <li>Data sharing policies</li> <li>Information exchange opportunities</li> <li>Systems coordination</li> </ul>	<p><b>Brief topics and themes from breakout groups:</b></p> <p><b>In-Person:</b></p> <ul style="list-style-type: none"> <li>Because Sonoma has a single EHR, how could they coordinate a something similar for CBO's? What role would an HIE play?</li> <li>Providers are requesting the capability of seeing which clients are eligible for ECM and CS services.</li> </ul> <p><b>Virtual:</b></p> <ul style="list-style-type: none"> <li>CPI Participants suggest sharing resources such as assessment tools across provider network.</li> </ul>	<p>CPI Participants have an interest in a provider forum for best-practices and Q&amp;A.</p> <ul style="list-style-type: none"> <li>What is an equitable way of supporting or reimbursing organizations' time for sharing best practices?</li> <li>PHIL will continue to understand existing convenings, and assess utility of Slack.</li> </ul>	<p>Breakout groups:</p> <ul style="list-style-type: none"> <li>Systems Coordination and Shared Data Exchange, Saskia Garcia</li> <li>Operational Planning Considerations for ECM or CS as a Community Based Organization, Cynthia King</li> <li>Best Practices for including Equity in Community Engagement and Service Delivery, Adriana Arrizon</li> <li>Opportunity to connect with PHC, Lynn Scuri</li> <li>Opportunity to connect with other participants in your county to address issues</li> </ul>

			you've been discussing
In-person program: Evaluation and Close	Complete the <a href="#">PATH CPI Participant Survey</a> .	N/A	N/A

### Identified Gaps/Challenges in CalAIM/ECM/Community Supports

Topic	Gaps/Challenges Identified	Actions Taken/Next Steps	Best Practices/Lessons Learned
Reimbursement rates	<p>Reimbursement rates are too low to account for all work being done. Examples:</p> <ul style="list-style-type: none"> <li>• Outreach is difficult with clients not having a phone or not providing an up-to-date number</li> <li>• Each enrollment attempt/outreach should be billable</li> <li>• Outreach can include more than one touchpoint (e.g., some clients require multiple touchpoints to consent to being enrolled)</li> </ul> <p>Internal care coordination efforts are also required by the provider team in-between billable encounters with the client</p>	PHIL to communicate with TPA on the consideration of offering Mentorship Grants to successful ECM / Community Supports organizations that are spending time sharing best practices with other organizations and/or CPI Collaboratives.	It is important for PHIL to uplift the unique challenges of rural provider experiences to DHCS.

### Identified Successes Experienced by Participants

Topic	Successes Identified	Actions Taken/Next Steps	Best Practices/Lessons Learned
ECM enrollment	Enrolled first ECM member	Identify strategy for improved enrollment process and share them with CPI Participants.	N/A

### Summary of Complaints & Grievances

Topic	Summary of Complaint/Grievance	Actions Taken	Next Steps
CPI topics and utility	A participant requested that specific topics with subject matter experts always be included in CPI convenings.	Incorporated feedback into strategic planning for future convenings.	Plan session to address specific pain points (e.g., billing and financial sustainability) and invite MCP and/or SME

### Specific comments, questions, or concerns regarding policy/implementation/change goals for TPA/DHCS

Topic	Comment/Concern/Question	Actions Taken	Next Steps
DHCS website organization	CalAIM website resources relevant to ECM and CS are scattered and difficult to find.	Uplift to TPA.	N/A

## Shared Collaborative Resources

#	Resource	Category/Type	Link/Access Information
<b>In-person and virtual Handouts</b>			
1.	Readiness Roadmap	Handout	<a href="#">Readiness Roadmap</a>
2.	Glossary of Terms for Collaborative Planning and Implementation (CPI)	Handout	<a href="#">Glossary of Terms for Collaborative Planning and Implementation (CPI)</a>
3.	PATH CPI Services	Handout	<a href="#">PATH CPI Services</a>
4.	PHC: Enhanced Care Management (ECM) Referral Avenues	Handout	<a href="#">Enhanced Care Management (ECM) Referral Avenues</a>
5.	PHC: Partnership HealthPlan's Enhanced Care Management (ECM) Engagement & Enrollment Workflow	Handout	<a href="#">Partnership HealthPlan's Enhanced Care Management (ECM) Engagement &amp; Enrollment Workflow</a>
6.	NCHIIIN Handout: Improving Health for All of Humboldt County	Handout	<a href="#">Improving Health for All of Humboldt County</a>
7.	PHC July ECM Utilization Report	Handout	<a href="#">PHC July ECM Utilization Report</a>
<b>Partnership HealthPlan of California (PHC) Resources</b>			
7.	ECM Roundtable	Training	<a href="#">ECM Roundtable</a>
8.	Community Supports Roundtable	Training	<a href="#">Community Supports Roundtable</a>
9.	ECM Previous Recorded Trainings	Training	<a href="#">ECM Previous Recorded Trainings</a>
10.	ECM and CS On-Demand Billing Training	Training	<a href="#">ECM and CS On-Demand Billing Training</a>
11.	PHC's CalAIM email address	Email Address	<a href="mailto:CalAIM@partnershipphp.org">CalAIM@partnershipphp.org</a>
12.	CalAIM Initiative and Programs webpage	Website	<a href="#">CalAIM Initiative and Programs webpage</a>
13.	Enhanced Care Management (ECM) Referral Form	Form	<a href="#">Enhanced Care Management (ECM) Referral Form</a>
14.	CalAIM: Community Support Services Referral Form	Form	<a href="#">CalAIM: Community Support Services Referral Form</a>
15.	CITED Funding	Website	<a href="#">CITED Website</a>
<b>PHIL Presentation Resources</b>			
16.	CalAIM Enhanced Care Management Policy Guide	Policy Guide	<a href="#">CalAIM Enhanced Care Management Policy Guide</a>
17.	Medi-Cal Community Supports, or In Lieu of Services (ILOS), Policy Guide	Policy Guide	<a href="#">Medi-Cal Community Supports, or In Lieu of Services (ILOS), Policy Guide</a>
18.	Enhanced Care Management and Community Supports (ILOS) Home page	Website	<a href="#">CalAIM Enhanced Care Management and Community Supports</a>

#	Resource	Category/Type	Link/Access Information
19.	California Health & Human Services Agency's Center for Data Insights and Innovation's DxF Signatory Grants Information	Website	<a href="#">California Health &amp; Human Services Agency's Center for Data Insights and Innovation's DxF Signatory Grants Information</a>
20.	PATH Collaborative Planning and Implementation page on the PHIL website	Website	<a href="#">PATH Collaborative Planning and Implementation page on the PHIL website</a>
<b>CPI Participant Shared Resources</b>			
21.	ECM and Community Supports Policy Guide Cheat Sheet	Summary Report	<a href="#">ECM and Community Supports Policy Guide Cheat Sheet</a>
22.	PHM Initiative Webpage	Website	<a href="#">PHM Initiative Webpage</a>

### Individuals in Attendance (Hybrid)

	Name	Organization	Position / Title	MCP Y/N	Email
<b>Virtual Attendants</b>					
1.	Andy Coren	County of Mendocino	Health Officer Dr. Andy Coren	N	corena@mendocinocounty.org
2.	Ashley Peel	Partnership HealthPlan of California	Program Manager	Y	apeel@partnershiphp.org
3.	Aura Silva	Providence Queen of the Valley	RN Manager, Care Management	N	irene.magoulas@stjoe.org
4.	Becca Fink	Population Health Innovation Lab	Communications Manager	N	bfink@phi.org
5.	Ben Leroi	Santa Rosa Community Health	Sr. Director, Special Population Programs	N	benl@srhealth.org
6.	Brett Dickinson	Adventist Health	Leader, Special Projects	N	Unknown
7.	Caroline Yoss	Homeward Bound	Unknown	N	Unknown
8.	Casey Armstrong	Turning Point Community Programs	Director of ECM & CS	N	caseyogelvie-armstrong@tcp.org
9.	Crystal Markytan	Lake County	Director of Lake County Department of Social Services	N	SocialServices@lakecountyca.gov
10.	Denise Kirnig	Innovative Health Solutions	Special Project Advisor	N	denisekirnig@innovativehealths.com
11.	Elece Hempel	Petaluma People Services Center	Executive Director	N	elece@petalumapeople.org
12.	Ellen Bauer	West County Health Centers	Chief Administrative Officer	N	ebauer@wchealth.org
13.	Esmeralda Salas	Population Health Innovation Lab	Research Associate II	N	esalas@phi.org
14.	Eva P. Dangerfield	Seneca Family of Agencies	ECM Program Supervisor	N	eva_pd@senecacenter.org
15.	Grace	Unknown	Unknown	N	Unknown
16.	Harriett Hernandez Salinas	Community Action Marin	Community Supports Specialist	N	hsalinas@camarin.org

17.	Irenne "Reenie" Magoulas	Providence	Licensed Clinical Social Worker	N	irene.magoulas@stjoe.org
18.	Jacqueline Copper - SHARE Sonoma County	SHARE sonoma County	Unknown	N	info@sharesonomacounty.org
19.	Janet Devlin	PointClickCare	Senior Director, Customer Success	N	Janet.Devlin@PointClickCare.com
20.	Joanne Halliday	Vivalon	Business Analyst	N	jhalliday@vivalon.org
21.	Karin Pimentel	Ceres Community Project	Contracts & Business Development Manager	N	kpimentel@ceresproject.org
22.	Kathryn Power	Partnership HealthPlan of California	Community Relations and Policy Manager	Y	kpower@partnershiphp.org
23.	Kathryn Stewart	Population Health Innovation Lab	Director of Learning and Action	N	kathryn.stewart@phi.org
24.	Katie Christian	Population Health Innovation Lab	Communications Coordinator	N	KChristian@phi.org
25.	Kiara Lee	Providence Adult Day Health	Interim Program Manager/Lead Care Manager	N	
26.	Kyle Bill	Kno'Qoti Native Wellness, Inc.	Executive Director	N	kbill@knwi.org
27.	Lisa Miller	Marin County Office of Education	Assistant Superintendent	N	lmiller@marinschools.org
28.	Matt Benford	Community Action Partnership of Sonoma County	Chief Financial Officer	N	mbenford@uwba.org
29.	Nancy Geisse Pile	Marin Center for Independent Living	Chief Strategy Officer	N	nancy@marincil.org
30.	Natalie Wright	First 5 Sonoma County	Program Manager	N	nwright@first5sonomacounty.org
31.	Norma Lisenko	Innovative Health Solutions	CEO	N	normalisenko@innovativehealths.com
32.	Rachael Dillman-Parsons	Lake County	Deputy Director	N	Unknown
33.	Reina Monge	Unknown	Unknown	N	Unknown
34.	Seun Aluko	Population Health Innovation Lab	Research Scientist II	N	saluko@phi.org
35.	Shani Ledah Kelley	Sonoma County Human Services Department	Division Secretary – Confidential, Adult & Aging	N	sledahkelley@schsd.org
36.	Stefani Hartsfield	Hartsfield Consulting	Consultant	N	stefani@hartsfieldhealth.com
37.	Sue Grinnell	Population Health Innovation Lab	Director	N	sue.grinnell@phi.org
38.	Suz Mitchell	County of Marin	Senior Department Analyst	N	sumitchell@marincounty.org
39.	Tammy Chandler	North Coast Opportunities Inc	CalAIM Project Director/Community Action Development Director	N	tchandler@ncoinc.org
40.	Teresa Tillman	Committee on the Shelterless	CalAIM Implementation Consultant	N	teresat319@gmail.com



41.	Tim	Director of Business Development	Home Safety Services	N	tim@homesafety.net
42.	Tom Bieri	Community Support Network Executive Director	Community Support Network	N	tom@csn-mh.com
43.	Zenia Leyva Chou	Project Manager	North Coast Opportunities	N	zchou@ncoinc.org
<b>In-Person Attendants</b>					
44.	Adriana Arrizon	Executive Director	Health Action Together	N	aarrizon@hatogether.org
45.	Amber Gonzales	Department Analyst	County of Sonoma	N	amber-gonzales@sonoma-county.org
46.	Amy Anderson	Sr. Program Manager/CalAIM	Aliados Health	N	aanderson@aliadoshealth.org
47.	Anna Hurtado	Chief Program Officer	Homeward Bound of Marin	N	ahurtado@hbofm.org
48.	Arif Shaikh	Director, Medi-Cal	Kaiser Permanente	N	arif.u.shaikh@kp.org
49.	Carrie Lara	Clinical Director	Housing & Wellness Program - Community Support Network	N	carrie@csn-mh.com
50.	Cayenne Bierman	Director - Complex Care	Marin Community Clinic	N	cbierman@marinclinic.org
51.	Christina Palomo	Supervisor	Anchor Health Management	N	palomoc@anchorhm.org
52.	Cynthia King	CEO	CAP Sonoma	N	cking@capsonoma.org
53.	Dana Swilley	Senior Program Manager	Sonoma Connect	N	dswilley@sonomaconnect.org
54.	Daniella Donaldson	Project Manager	West County Health Centers	N	ddonaldson@wchealth.org
55.	Dez Ohlstrom	Program Manager	County of Sonoma	N	desiree.ohlstrom@sonoma-county.org
56.	Erin Hawkins	Vice President, Programs	Community Action Marin	N	ehawkins@@camarin.org
57.	Heather Criss	Program Administrator	Mendocino County	N	crissh@mendocinocounty.org
58.	Helen Myers	Director of Community Engagement	Food For Thought	N	HelenM@FFTfoodbank.org
59.	James Valerio	Client Success Manager	MedZed	N	jamesv415@yahoo.com
60.	Jeremy Malin	Clinical Director of Population Health	Adventist Health	N	Malinj@ah.org
61.	Jessica Paran	Marin HHS COO	County of Marin Health and Human Services	N	jparan@marincounty.org
62.	Laurel Hill	Director, Safety Net Services	Community Action Marin	N	Lhill@camarin.org
63.	Lauren Jacobson	Manager	BluePath Health	N	lauren.jacobson@bluepathhealth.com
64.	Lynn Scuri	Regional Director	Partnership HealthPlan of California	Y	lscuri@partnership.org
65.	Megan Van Sant	Senior Program Manager	County of Mendocino	N	vansantm@mendocinocounty.org
66.	Rhiannon Coxon	LTSS Section Manager	Sonoma County Adult & Aging	N	rcoxon@schsd.org
67.	Saskia Garcia	Interim Director	Sonoma Connect   Sonoma Unidos	N	sgarcia@sonomaconnect.org

68.	Shannon Wiseman	Sr CalAIM Administrator	Committee on the Shelterless (COTS)	N	swiseman@cots.org
69.	Shari Brenner	Consultant	None currently	N	sbrenner@sonic.net
70.	Rachel McCullough-Sanden	Project Manager	Population Health Innovation Lab	N	rmcculloughsanden@phi.org
71.	Max Chavez	Research Assistant II	Population Health Innovation Lab	N	mchavez@phi.org
72.	Jessica Sanchez	Project Coordinator	Population Health Innovation Lab	N	Jsanchez2@phi.org

**MCP Engagement (List all MCPs who should be engaged regardless of attendance)**

MCP	Current Status of Relationship	MCP Engagement in Collaborative	Engagement Concerns & Notes
Partnership HealthPlan of California (PHC)	Very supportive and engaged. The regional manager from PHC attended the July convening in-person and answered questions from participants. Another ECM/CS team representative offered PHC updates.	PHC participates in the monthly convenings. They have a 10-minute time for sharing updates and closing loops on gaps addressed in previous meetings. <ul style="list-style-type: none"> <li>PHC actively responds to participant issues.</li> </ul> PHC encourages collection of issues from the collaboratives and works to develop solution systems both internally and with CPI Facilitators.	Members of PHC and Northern California CPI Facilitators met on 7/27/23 to discuss regional collaboration of prioritized issues.

**New Action Items (Identified this Meeting)**

No.	Action Item	Owner	Created	Deadline	Status
1.	Follow-up with Adult Day Care Napa to learn about their progress on the Readiness Roadmap.	PHIL	7/29	8/15	Coordinating
2.	PHIL will review existing program structure to identify areas for improvement when working with diverse counties and populations.	PHIL	7/29	8/15	Coordinating

No.	Action Item	Owner	Created	Deadline	Status
3.	PHILs value of humility encourages us to reflect on our role in a system that has historically oppressed indigenous people.  PHIL will connect with Kno'Qoti Native Wellness to understand how we can best support their work in the community.	PHIL	7/29	8/15	Coordinating
4.	Discovery call with organizations that shared success and best-practices. Share findings with CPI collaborative.	PHIL	07/31	8/15	Scheduling
5.	Close feedback loop on billing issues identified by PHC.	PHIL	07/31	8/15	Strategizing
6.	Coordinate with PHC to facilitate the distribution of ECM/CS authorization provider tools.	PHIL	07/31	8/31	Strategizing
7.	Inter-organization provider forum platform identification.	PHIL and CPI Partners	07/31	8/31	Soliciting insight from stakeholders

### Action Items (Ongoing)

No.	Action Item	Owner	Created	Deadline	Status
1.	Develop <i>collaborative systems improvement</i> strategies	PHIL	04/21/23	Continuous	Strategizing
2.	Identify specific <i>capacity building</i> trainings.	PHIL	04/21/23	Continuous	Outlined and finalizing
3.	<i>Network and relationship building</i> with new members added to the asset maps.	PHIL	04/21/23	Continuous	Strategizing
4.	Recruitment of new CPI participants	PHIL and CPI Partners	Start of initiative	Continuous	Implementing
5.	Identify existing coalitions, collaboratives and roundtables for ECM, Community supports	PHIL and CPI Partners	3/30	Continuous	Data synthesized by mapping project will help to identify these initiatives.
6.	Re-vamp website with developing resource and information needs to continue serving current and prospective CPI participants	PHIL	05/30/2023	Continuous	Updates pending approval

No.	Action Item	Owner	Created	Deadline	Status
7.	Re-connecting with participants with whom we've had discovery calls and other forms of communication to provide continuous support, assess progress and satisfaction	PHIL	05/30/2023	Continuous	Implementing
8.	MERLIN to review accuracy of maps (e.g., Redwood Quality Management were combined with Aliados) <b>UPDATE: Integration of new data</b>	MERLIN	04/21/23	Continuous	Updating with new CPI participants

### Open Action Items

No.	Action Item	Owner	Created	Deadline	Status
1.	Updating stakeholder information with participants' positions on the readiness roadmap to track advancement towards our Aim.	PHIL	05/30/2023	07/15/2023	Update strategy due to Deliverable Q2 update.
2.	Incorporating breakout discussions into our Solutions Approach strategy	PHIL	05/30/2023	Continuous	Strategizing
3.	Create a concrete plan for the future of PHIL's Asset Maps <b>UPDATE: On pause upon learning about mapping in DHCS's pipeline.</b>	PHIL + MERLIN	04/21/23	05/15/23	Strategizing

### Closed Action Items

No.	Action Item	Owner	Created	Deadline	Status
1.	Incorporating charter feedback	PHIL	01/01/2023	03/31/23	Completed
2.	Strategize methods of collecting the stop all participants are at on the Readiness Roadmap (polled during meetings as well as follow-up conversations)	PHIL	04/21/23	05/05/23	Planned
3.	Propose monthly meeting with Camden, HC2, HealthBegins and Partnership to efficiently collate common issues among CPI collaboratives across Northern California counties	PHIL	05/30/2023	06/05/2023	Meeting regularly
4.	PATH CPI Asset Mapping Survey	PHIL	January	May 15	Completed
5.	A report of the initial Asset Mapping Survey findings is to be shared with the participants on the website. <b>UPDATE: Integration of new data</b>	MERLIN	04/21/23	06/05/23	Completed; now planning to add new data

## Appendix A:

### **Readiness Roadmap Steps Legend:**

1. What are ECM & CS?
2. We're exploring the contracting process.
3. We have started to work on the contract!
4. We have a contract!
5. We are testing the service delivery and billing system.
6. We are delivering services and have an internal process, but are having issues with referrals, reimbursements, or other workflow complications.
7. Coordinated delivery, billing, and referral system in place and running smoothly!

### **Readiness Roadmap Poll:**

N=13 virtual respondents

#### **1. In which month did you first attend a collaborative meeting?**

- a. January (1/13)
- b. March (2/13)
- c. May (1/13)
- d. July (9/13)

#### **2. Where on the Readiness Roadmap was your organization then?**

- a. Step 1 (4/13)
- b. Step 1.5 (1/13)
- c. Step 5.5 (2/13)
- d. Step 6 (3/13)
- e. Step 7 (2/13)

#### **3. As of today, on which step of the Readiness Roadmap is your organization?**

- a. Step 1 (4/13)
- b. Step 1.5 (1/13)
- c. Step 5 (1/13)
- d. Step 5.5 (2/13)
- e. Step 6 (3/13)
- f. Step 7 (2/13)