



NAC Steering Committee Meeting Minutes Wednesday, January 19, 2022

Participants:

1. Sandra Azevedo (Butte County Office of Education)
2. Wendy Dickens (First 5 Shasta)
3. Christine Zoppi (Glenn County Office of Education)
4. Erin Morrissey (North Valley Community Foundation)
5. Michael Brown (Empower Tehama)
6. Shanthal Ferreyra (PHIL)
7. Kathryn Stewart (PHIL)
8. Sue Grinnell (PHIL)

- **Meeting minutes from 12/15/2021 NAC Steering Committee meeting:** Meeting minutes from the December NAC Steering Committee meeting were reviewed and approved.
- **Committee Reports**
 - **Focus & Communication:** [Lead: Sandra Azevedo] The PHIL team is supporting the development of social media messages that bring attention to ACEs and DV which have been compiled in a draft social media toolkit. This was discussed in more detail under New Business.
 - **Cycles of Learning:** [Lead: Wendy Dickens]
 - **ACTION ITEM:** Cycles of Learning group will reconvene to solidify a training plan to be shared with the Steering Committee and the general membership.
- **Old Business**
 - **Leadership Transition:** The current Chair, Christine Zoppi, will be transitioning out of the role of Chair by June 30th. It was proposed that Alexis Ross, current Chair-elect, assume the role of Chair and that Michael Brown assume the role of Chair-Elect. Given Alexis has transitioned out of NAC due to a new position, we will wait to hear from Alexis as to whether she is able to re-join and revisit this item in 2 months.
 - **Steering Committee Composition:** Christine Zoppi has been searching for a Glenn County representative and has proposed Shelly Ohlms join the Steering Committee upon her departure.
 - **January General Membership Meeting – Thursday, January 27th at 1:30pm**
 - Proposed Agenda:
 - Welcome [Christine Zoppi]
 - Check In – Breakout Rooms
 - Context/Re-engagement – Introduction of new Backbone lead and a quick refresher of NAC and the framework [Kathryn Stewart]
 - PACEs Presentation – high level overview [Karen Clemmer]

- Summit Recap & Summit Feedback [Sue Grinnell]
 - Social Media Toolkit: Presentation of messages and training on how to use them [Sandra Azevedo]
 - Breakout
 - Updates from the Counties
 - Feature: Butte County [Erin]
 - Other Counties 3-5 min – open for updates
 - Request & Offers 1-2 min
 - Steering Committee update – Transition of leadership, new members, open positions(?) [Christine Zoppi]
 - Closing question for chat
 - **ACTION ITEM:** Sue and Kathryn will work on a time breakdown of the general membership meeting agenda, including breakout room sessions, and send out for approval to the Steering Committee with supporting materials on Monday, January 24th in the appointment request.
 - **ACTION ITEM:** Steering Committee will provide links to the county resources, newsletter sign up, website, and NFP platform to include in the presentation/agenda.
 - **ACTION ITEM:** Steering Committee plans to invite a DV speaker to the next general membership meeting
- **General Membership Meeting Agenda Format:** Discussed developing communities of practice and the format of the agenda, such as including check-ins.
 - **ACTION ITEM:** Sandra Azevedo will share agenda templates to help structure the general membership meeting agenda.
 - **Member Engagement:** providing enriching opportunities between counties to learn from one another, 3 SEL practices [Sandra Azevedo], breakout room sessions in the meetings
 - PACEs Presentation: Karen Clemmer will provide a high-level overview of PACEs at the general membership meeting. The Steering Committee plans to invite Karen to a future meeting to hear more in depth about PACEs projects, milestones, data points for individual counties and nationally, tracking opportunities, trainings and resources that may provide guidance to NAC.
- **New business**
 - **Draft Social Media Toolkit:** PHIL's Communications Specialist has suggested including the NAC logo, hashtags, and quotes to the graphics. The Steering Committee proposed to include more DV messages in the toolkit and redirecting MyNumberStory hyperlinks to NAC member county resources e.g., ACEs interface training.
 - **ACTION ITEM:** Receive feedback and resources from the general membership at the Thursday, January 27th meeting. Will share the toolkit with the general membership once it has been revised.
 - **ACTION ITEM:** It was proposed that a final Social Media Toolkit be developed by the end of February.
- **NAC Membership List**
 - If any members are missing from the list or there is a lack of representation from the sectors, please let the PHIL team know to include.
 - **Update to the Operating Guidelines:** Sue Grinnell and Kathryn Stewart are in the process of updating the Welcome Packet; shifting from Steering Committee member guidelines to general membership guidelines. Include information on adopting the Self-healing framework and various focus areas.
 - **Network of Care grantees:** Four of the counties received these grants. Discuss a potential event in the future for the counties to share their learnings, how the grant affects the

county and what receiving these grants mean for the buildout of a regional network of care.

- **Adjournment**

- **Upcoming Meetings:**
 - **General Membership Meeting:** Thursday, January 27, 2022 – 1:30pm to 3:30pm PDT
 - **Steering Committee Meeting:** Wednesday, February 16, 2022 – 10:00am to 11:30am PDT